

LEWISTOWN STATION AND ARCHIVES COMMITTEE REPORT TO THE BOARD OF DIRECTORS – November 2011

By Rich Ader, Chairman

Archiving

Two archiving sessions were held this quarter.

On October 5 a mini work session was held in conjunction with the fire suppression pre-bid meeting. In attendance were: Rich Ader, Charles Horan and Woodward, Ed Kline, Ed Calhoun, and Al Giannantonio. Work included flattening large drawings and rolling completed files. Absent from the meeting was Bob Johnson; however he was kept up to date on the proceedings.

November archiving session was held from November 7-10. Attending were: Rich Ader, Charles Horan and Woodward, Ed Kline, Larry Kline, Chuck Bender, Gene Stebbins, Al Giannantonio, Don Coulter, and Steve Tetchenal. Work consisted of flattening large drawings, scanning of valuation maps, and rolling completed files. (At this writing there are no totals since the session is ongoing- past this report's due deadline).

Station and Grounds

HVAC

The HVAC system has been installed in the station. The job was completed the week of October 27 to the satisfaction of the Station and Archive Committee with Building Maintenance man Lee Mackneer overseeing the construction. All construction was completed as drawn with few changes to accommodate the sizes of the units. Lee will do the touch up painting where the holes were patched around the pipes which is very minimal. They did a really neat job. A training session needs to be scheduled for the instruction of the control pads. At Bob Johnson's request, the meeting will be when all committee members and the installer (Johnson's Plumbing & Heating) can be at the station.

There are two things that I think should be done that were not on the prints or planning. There are four electrical boxes on the exterior walls by the circulator units that I feel should have small pad locks on them to prevent vandals from messing with them or turning them off. Also Bob Johnson had mentioned long before the job became reality that if any units were on the ground around the station there should be some kind of protecting fence around them. It was not included in the plans. I found three hairpin PRR fence posts in the basement of the station. Lee can brush, paint, and pipe them then mount them in front of the two circulators keeping the PRR decor. I told him to go on both of those. Also, be advised we will not know how well the humidifying portion of the system will function until next summer when ambient heat and humidity become a factor.

Fire Suppression

On October 5, 2011, the Station and Archive Committee met with four engineering firms for a pre-bid meeting for the designing of a fire suppression system. Project manager Ed Calhoun set a deadline of November 4 for the firms to have their proposals in Society President Al Buchan's possession. The engineering firms present were:

- Aquatech Inc., Yardley, PA
- Q-dot Engineering , York, PA
- Rolf Jensen & Associates, NY, NY
- Hughes Associates, Hulmeville, PA

Rolf Jensen & Associates subsequently decided to withdraw from the bidding process stating time and distance involved, and as a result felt they could not adequately serve us. At this time, three proposals have been received and distributed to the bid review committee comprised of Blardone, Buchan, Calhoun, Giannantonio, Johnson and Swain.

The Middle Division Chapter has completed the year's grooming and maintaining of the grounds. Lee has mounted a PRR keystone sign above the doors of the shed, constructed additional shelving in the tower for lanterns and tower implements. The shed has been painted and the canopy roof painted-both paid for by the Middle Division Chapter.

Accessions

So far this year 41 donations have been received, documented, acknowledged, and taken to Lewistown.